

# QSS Customer Education



## **Welcome to the QCC Budget Development #2 Webinar**

The **QCC Budget Development #2** webinar is the second of two webinars and will address intermediate and advanced topics in the Budget Development system.

### ***When is it?***

Wednesday, **January 23, 2013**, from **10:00 am** to **12:00 pm** (Pacific)

### ***Who might be interested?***

Budget and Accounting staff, Chief Business officials, and Technical Support staff

### ***Why attend?***

The **QCC Budget Development #2** webinar covers:

- Importing data into Budget Development
- Working with ending and beginning balances
- Budget transfers
- Interfacing with Position Control
- Calculation of labor benefits costs
- Other topics related to Budget Development, as time allows

### ***What does it cost to attend?***

- **\$250** for each participant logging into the webinar.

### ***How to register?***

- Complete the registration form included with this flyer and return it to **QSS no later than January 16, 2013.**
- Include with the registration form a PO or check for **\$250** for each participant logging into the webinar.

### ***How to attend online?***

- Please refer to the registration form included with this flyer.

**Registration Form — QCC Budget Development #2 Webinar**  
**Wednesday, January 23, 2013 from 10:00 am to 12 noon (Pacific)**

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Please complete the **registration form for each participant logging in** to the webinar. You do not need to register if you are simply viewing the webinar with the person logging in.

**Register** the following participant who is logging in to the **QCC Budget Development #2** webinar on **Wednesday, January 23, 2013 from 10:00 am to 12 noon (Pacific)**:

**Participant's Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Participant's Email Address:** \_\_\_\_\_

The above email address is **required** to confirm registration. **QSS will send email confirmation once we receive this form.** If you haven't received confirmation from **QSS** after three business days, please contact **Yolanda** at **650.598.9500, ext. 600.**

**Organization Name:** \_\_\_\_\_

**PO Number:** \_\_\_\_\_

If **QSS** has questions, who does **QSS** contact if it's someone other than the above participant?

Contact's name: \_\_\_\_\_

Contact's phone: \_\_\_\_\_

Contact's email address: \_\_\_\_\_

1. Multiple staff from your organization may view this webinar, however you must **complete a separate registration for each participant logging in.**
2. Cost is **\$250 for each participant logging in.** A **PO number or check** must accompany this registration to guarantee your reservation. The **issued PO or check** must be received at **QSS** by **Wednesday, January 16, 2013**, or your registration is subject to cancellation.
3. You'll need a PC with Microsoft Internet Explorer or other compatible browser for logging into a Citrix GoToWebinar session. Also, you'll need a high-speed Internet connection to view the webinar and a phone connection to listen to the presentation.
4. If this webinar is cancelled due to low registration, **QSS** will notify participants on Thursday, January 17, 2013.
5. For any questions about registration, contact **Yolanda De La Paz** at **650.598.9500, ext. 600.**
6. If you have particular topics or questions you want addressed at the webinar, please email them to your presenter, Don Hemwall, at [don@qss.com](mailto:don@qss.com) before Wednesday, January 16, 2013.

Please **fax** your **completed registration form** to **QSS** at **888.601.3786**,

or

**Mail** your **completed registration and PO or check** to the following address:

**Quintessential School Systems**  
**867 American Street, 2nd Floor**  
**San Carlos, CA 94070**